



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, January 22, 2013**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the Deputy City Recorder prior to noon the day before the meeting)*
  - 3.0 REPORTS/PRESENTATIONS/PROCLAMATIONS**
    - 3.1 Proclamation Recognizing Liane Stillman's Eight Years of Service as City Manager**
    - 3.2 Standing Monthly/Quarterly Reports**
      - 1. Monthly Financial Report – Finance Director Steve Fawcett**  
*(The finance department will provide a report of the city budget as of December 31, 2012)*
      - 2. Unified Fire Report – Assistant Chief Mike Watson**  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of December as well as other informational items from the Unified Fire Authority)*
  - 4.0 ACTION ITEMS**
    - 4.1 Consideration of Resolution No. 2013-01 Consenting to Historic Committee Reappointments**  
*(Beverly S. Lund, Sylvia Orton and M. Tom Shimizu will be reappointed to the Historic Committee)*
    - 4.2 Consideration of Resolution No. 2013-02 Approving and Ratifying a Contract with Sunrise Engineering**  
*(The City will consider renewing an agreement with Sunrise Engineering for building services)*
    - 4.3 Consideration of Resolution No. 2013-03 Declaring Certain Property Surplus**  
*(The City will declare certain property as surplus so that the property may be sold according to state law)*
    - 4.4 Consideration of Resolution No. 2013-04 Adopting Gateway Overlay Design Guidelines**  
*(The City will take action on adoption of Gateway Overlay Design Guidelines)*
    - 4.5 Consideration of Ordinance No. 198 Adopting a New Chart 2.220 Amending Council Districts**  
*(Based on redistricting at the state and county level; Cottonwood Heights adjusted precinct boundaries so they were not in conflict)*

- 4.6 Consideration of **Ordinance No. 199** Amending Chapter 19.35 (RO--Residential Office Zone) of the Cottonwood Heights Code of Ordinances to Include New Section 19.35.150 Regarding Signage  
*(The City will take action to amend Chapter 19.35 (RO--Residential Office Zone) adding a section authorizing certain types of signs)*
- 5.0 **CONSENT CALENDAR**  
Approval of Minutes for January 8, 2013
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Friday, January 18, 2013, at 5:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 18<sup>th</sup> DAY OF JANUARY 2013

Kory Solorio, Deputy City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, Deputy City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Deputy City Recorder no later than Tuesday at noon. Comments can be emailed to [ksolorio@ch.utah.gov](mailto:ksolorio@ch.utah.gov)*

*Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Deputy City Recorder (801)944-7020. We would appreciate notification two working days prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711*



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 22, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6.00 p.m.**
1. **Review Business Meeting Agenda (5:00)**
  2. **Public Relations Report (10:00)**
    - a. Media Coverage  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)*
    - b. Valley Journal  
*(A review of the upcoming articles for future editions)*
  3. **Public Works Report (45:00)**
    - a. Public Works “Request For Proposals” (RFP)  
*(The committee for the Public Works RFP will present their findings on proposals received in response to the city’s RFP for providing public works services)*
    - b. Greenfield Area Streetlights  
*(The city is considering improvements to the existing street lights in this area and will discuss new underground conduit photo cells and wiring)*
  4. **Planning Department Report (30:00)**
    - a. Gravel Pit Development Discussion  
*(Staff met with the gravel pit owners to discuss the future master plan for the site and the timing of that development)*
    - b. Planning Commission Meeting  
*(Staff will update the Council on the Planning Commission meeting held January 15th)*
    - c. Zoning Ordinance Update  
*(Staff would like to discuss with Council which sections they want updated and a schedule when those would be brought to Planning Commission and the Council)*
    - d. Revised community Profile  
*(Staff has been working on an economic development community profile that outlines different characteristics (population, who we are, what we do, how we live, building and construction, demographics, etc.))*
  5. **Public Safety Reports (30:00)**
    - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. Police Department  
*(Report from Chief Robby Russo on noteworthy events of the week)*
      1. Graffiti Ordinance  
*(Chief Russo will review a proposal for a graffiti ordinance with the council and discuss proposed amendments)*

6. **City Manager/Deputy City Manager Reports (20:00)**
  - a. Romney Institute – Local Government Career Fair  
*(Deputy City Manager Linda Dunlavy will report on the Romney Institute – Local Government Career Fair held at Brigham Young University January 17)*
  - b. Report on Markers Designating Historical Sections of the City  
*(City Manager John Park will report on ideas for historic markers)*
7. **Mayor/City Council Reports (30:00)**
  - a. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken  
*(Councilman Bracken will report on the Wasatch Front Waste and Recycling District Board Meeting recently held)*
  - b. Jordan River Commission Meeting – Councilman Tyler  
*(Councilman Tyler will report on the Jordan River Commission meeting held January 17)*
8. **Calendar of Events (10:00)**
  - a. Volunteer Appreciation Banquet – January 26
  - b. Local Officials Day at the Legislature – January 30
  - c. City Budget Retreat – February 5th
  - d. City Offices Closed for Presidents Day – February 18
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**